December 19, 2013

TO: Executive Committee Members
FROM: Beth Ward and Steve Smith
RE: Dover Executive Committee Meeting, January 14, 2014, 7:00 p.m. at the Dover Center*

We will next meet at 7:00 p.m. on Tuesday, January 14, 2014 at the Dover Center. We expect our usual reports and at least two recommendations. With the passing of Carolyn Hollins, Dover has lost a beloved leader and trustee. Our Nominations Committee will nominate a new trustee(s).

We will consider the recommendation for the 2014 Leslie and Hazel Watson Offering for Dover Association Missions. The recommendation includes both the goal and a new element related to grants for a portion of the offering. We will also consider revisions to Dover’s Ordination Council Guidelines. See the attached pages for more information on both of these.

If you lead one of our committees, councils, or teams and plan to have a report, it would help us—and the clerk—to have a written copy, especially if your report includes a recommendation(s). Anything you want the Dover office to copy for distribution to Executive Committee members should arrive at the Dover office not later than the morning of Monday, January 6 (or, if mailed, must arrive by Friday, January 3). Thank you.

Please take the time to review the enclosed minutes of our October Executive Committee meeting and our 2013 Annual Meeting. To save duplicate printing, please remember to bring this packet with you to our next meeting.

Thank you for serving as your church’s representative on Dover’s Executive Committee. Please be sure to ask your church for time to share news and prayer requests from Dover at your church’s regularly scheduled business meetings or other appropriate times.

May God bless you, your household, and your church in 2014. We look forward to seeing you on January 14.

*DIRECTIONS: From northbound I-95, take Exit 86, then Exit 86B, and turn right at the traffic light behind Home Depot onto Lakeridge Parkway. From southbound I-95, take Exit 89, turn right, then turn left at the traffic light into Winding Brook onto Lakeridge Parkway.
The Association Missions Offering Team recommends that Dover adopt the proposed grant guidelines and 2014 Association Missions Offering Goal.

The proposed goal follows the established pattern of identifying priority items and their offering amounts. These appear in the “Base Goal” and “Faith Goal” sections of the proposal.

The proposed grant guidelines apply only to the “Hallelujah Goal” section and differ from the established pattern in several ways. First, rather than identifying grant recipients, the grant guidelines specify that Dover churches nominate potential grant recipients. Secondly, the Missions Offering Team will screen nominations for adherence to the guidelines. Once the offering closes, the Team will decide both the grant recipients and the amounts they will receive, up to the maximum amount stated in the guidelines (i.e., $3,000). The Team will publish the number of ministries and organizations Dover churches nominate for grants under the “Hallelujah Goal” section of the proposed goal, as well as publishing the names of grant recipients.
Dover Baptist Association
Leslie and Hazel Watson Offering for Dover Association Missions
Grant Guidelines

**Purpose.** Dover’s Leslie and Hazel Watson Offering for Dover Association Missions helps fund missions and charitable work outside of Dover’s budgeted expenses. The offering calls attention to missions and charitable work in and beyond the communities served by Dover churches. Association Missions Offering grants are intended to benefit work that complements, rather than duplicates, the work of Dover and its churches in keeping with our biblical values.

**Who May Apply.** A Dover church that contributes to the association’s General Budget may apply on behalf of a tax-exempt ministry or organization that provides services—in keeping with our biblical values—to a people group in the community that church serves.

**Application Requirements.** An application must include the following items:

- A letter from the nominating church, or those empowered to act for the church, with minutes or other similar statement verifying the church’s nomination and the grant amount requested; the church should address the letter to the Association Missions Offering Team at Dover Baptist Association.
- A description of the ministry or organization, including contact information and a description of how the grant would be used
- The most recent annual report or some other supporting documentation that confirms the work of the potential grant recipient
- Any other information that might help the team evaluate the grant application

**Permitted Grant Uses.** The grant must be used for the direct benefit of the people served by the ministry or organization (e.g., benevolent or program expenses). Grants may not be used for salaries or operating expenses other than those that directly benefit the people the ministry or organization serves.

- The church must and its senior pastor must approve the nomination, including the amount requested, and affirm the above use
- Dover’s Association Missions Offering Team has final approval on the award and nomination does not guarantee approval of a grant award; the Missions Offering Team may choose to award the amount requested or a different amount, up to $3,000, to a nominated ministry or organization and is accountable to Dover Baptist Association and its Executive Committee
- Nominees are not limited to ministries or organizations sponsored by the Dover Baptist Association, its member churches, or other Baptist entities
- Churches may nominate secular organizations if the nominee can demonstrate that it meets all other requirements

**Funding.** Dover Baptist Association receives its offering through October 31 each year. Dover distributes Missions Offering grants after the offering closes on October 31.

**Follow Up.** Within six months after receiving the grant, the recipient ministry or organization should provide a report to Dover and to the nominating church describing what happened to the money and what it accomplished or made possible. This report will be used by the Missions Offering Team to help evaluate future nominations for similar grants.

**Application Process.** Completed nominations (see above) must arrive in the Dover office by July 31 for grants to be made after October 31.

Proposed for adoption at Dover’s Executive Committee, JAN 14, 2014
## Dover Baptist Association

### 2014 Leslie and Hazel Watson Missions Offering Goal: $28,700

### Ministry to Our Baptist Community

<table>
<thead>
<tr>
<th>Program</th>
<th>Goal</th>
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</thead>
<tbody>
<tr>
<td><strong>Inner City Ministry</strong></td>
<td>$3,000</td>
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<tr>
<td>Share ministry costs of Oregon Hill Baptist Center, Church Hill Wellness Center, and South Richmond Baptist Center to help meet spiritual and physical needs of some of the poorest inner city residents</td>
<td></td>
</tr>
<tr>
<td><strong>Macedonia Partnership</strong></td>
<td>$5,000</td>
</tr>
<tr>
<td>Help fund ministry projects or positions in partnership with Macedonia Baptists</td>
<td></td>
</tr>
<tr>
<td><strong>Ministry to Ministers and Their Families</strong></td>
<td>$3,000</td>
</tr>
<tr>
<td>Help pay for needs of Dover ministers and their families (e.g., counseling, unexpected bills, etc.)</td>
<td></td>
</tr>
<tr>
<td><strong>Central Virginia Raceway Ministries</strong></td>
<td>$500</td>
</tr>
<tr>
<td>Share the costs of providing Gospel witness and ministry at Richmond International Raceway</td>
<td></td>
</tr>
<tr>
<td><strong>Partnership Missions Scholarships</strong></td>
<td>$2,500</td>
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<tr>
<td>Pay part of the cost of partnership missions trips to encourage more Dover Baptists to go</td>
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**Base Goal $14,000**

### Ministry to Our Faith Community

<table>
<thead>
<tr>
<th>Program</th>
<th>Goal</th>
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</thead>
<tbody>
<tr>
<td><strong>Medical Ministry (CrossOver, Fan Free Clinic)</strong></td>
<td>$2,000</td>
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<tr>
<td>Contribute to Crossover Ministries and Fan Free Clinic to help provide healthcare for needy persons</td>
<td></td>
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<tr>
<td><strong>Jail Ministry</strong></td>
<td>$1,500</td>
</tr>
<tr>
<td>Contribute to ministry of Chaplain’s Fund at VA Correctional Center for Women in Goochland and to Gospel Jail Ministries that help people find true freedom in Christ</td>
<td></td>
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<tr>
<td><strong>Christian Leadership Development</strong></td>
<td>$1,750</td>
</tr>
<tr>
<td>Help educate and develop Christians in the areas of Muslim awareness, using their gifts as leaders God has placed across the communities we serve, and learning to reconcile our differences</td>
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</tr>
</tbody>
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**Faith Goal $19,250**

### Ministry to Our Greater Community

<table>
<thead>
<tr>
<th>Program</th>
<th>Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Community Benevolent, Family, Housing, and Other Ministries</strong></td>
<td>$9,450</td>
</tr>
<tr>
<td>Grants that help local cooperative ministries serve the communities served by Dover churches</td>
<td></td>
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</tbody>
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**Hallelujah Goal $28,700**

### Recommendations:

1. That the association adopt the above items as its 2014 Association Missions Offering goals.
2. That gifts included in the Base Goal be made once the association receives that amount toward the offering.
3. That gifts included in the Faith Goal be made once the association receives that amount toward the offering.
4. That grants be made from the Hallelujah Goal after the offering has closed, following the Missions Offering Grant Guidelines.
5. That any balance remaining in this year’s Offering and any contributions received after October 31 be applied to next year’s Offering.
I. Definitions and Distinctions

A. Ordination to the Gospel ministry or pastoral, professional ordination by a church recognizes and confirms God’s call of an individual for vocational ministry. It relates to one’s expressed calling to particular service within the Church rather than a general calling. Ordination effectively gives ministry credentials to an individual that extend beyond the ordaining congregation. While ordination does not confer any special spiritual power or authority, it affirms the spiritual gifts and the specific calling of the one ordained.

B. In Baptist autonomy, a single congregation has the function of ordination to the Gospel ministry, even though an ordained individual can influence and affect other local churches. Therefore, at the invitation or request of the ordaining congregation, the ordination process can be a cooperative effort shared among affiliated churches.

C. [Suggested addition] Licensing a minister marks a preliminary step for a candidate on the path toward ordination to the Christian ministry. Historically, any Baptist who feels a “call” to Christian ministry is to declare that call to a particular Baptist congregation, usually the home church or the church in which that person holds membership. Following that declaration, the church is to give prayerful and deliberate observation of the candidate’s experience of Christian conversion and maturity in the faith, the soundness of the call, the openness and willingness to learn and grow, the quality of character, the emotional maturity, the vitality of faith, the loyalty to Christ and His church, the determination to advance one’s skill, knowledge, and devotion, as well as the doctrine, polity, ordinances, and operation of the church. After sufficient time to observe the candidate’s developing gifts, skills, and potential for ministry, that congregation is to affirm that call by a formal and public licensing procedure such as a congregational vote of affirmation followed by a public “Service of Licensing.” The church is encouraged to create intentional ministry opportunities for the candidate such as meeting regularly with the pastor for advice and counsel and prayerful reflection upon the various aspects to the practice of ministry, preaching and teaching, and showing care and concern for the people of God. After a call to a specific place of ministry (or significant commitment to and progressing in pursuing one—see below), the church may then take next steps in the path toward ordination to the Christian ministry, including requesting the services of Dover Baptist Association in convening an Ordination Council.

D. [Suggested addition] As a service to its member churches, Dover Baptist Association will convene an ordination council to examine a candidate for ministry who has a specific place of vocational ministry or a candidate who, though he or she does not have a specific place of vocational ministry, has
demonstrated a significant commitment to and progress in pursuing a place of vocational ministry in keeping with the candidate’s expressed sense of God’s calling and gifts for ministry. Dover Baptist Association places a high value on ordination to the Gospel ministry and, therefore, will not honor a request to convene an ordination council for the sole purpose of helping a candidate receive ordination credentials to qualify for employment.

E. [Renumbered] A member church may request the association’s assistance in convening a council to examine a candidate for ordination. [Suggested addition] The member church may request the service for the examination of any individual that it acknowledges as a member in good standing or who serves on the church staff, including members who will serve in a place of vocational ministry beyond Dover, provided that the member meets the criteria of having a place of vocational ministry or having demonstrated a significant commitment to and progress in pursuing a place of vocational ministry (see above).

F. [Renumbered] When the association receives a written request from the church (citing whatever church action or church-based authority that church deems adequate to authorize its request), the association refers that request to its Minister-Church Relations Committee. The committee, [Suggested addition] at its sole discretion, in conjunction with the requesting church, will facilitate an ordination examining council. The ordination council will make a recommendation to the requesting church for the church’s consideration and ultimate action.

G. The ordination council will convene to assess a candidate’s qualifications and fitness for pastoral [Suggested addition] or other professional ministry relative to Baptist beliefs and practices [Suggested addition] generally held by Dover Baptists and expressed tacitly or specifically through the Association and its related entities. It will seek to encourage the candidate in keeping with its assessment. The council will not debate with the candidate nor attempt to influence the candidate to adopt certain doctrinal positions.

H. The Minister-Church Relations Committee will convene the ordination council with the goal of having at least five ordained ministers from member churches and at least three members of Dover churches other than ordained ministry staff members. Ordained staff members of the association have a standing invitation to participate fully in the ordination council. [Suggested change] At least two Two or three persons from the ordaining church who can attest to the candidate’s character and calling (e.g., the pastor and a deacon or other person not ordained for vocational ministry) shall meet with at least five of the persons above when the ordination council examines the candidate. [Suggested addition] The candidate may also invite a guest of the candidate’s choice, if desired.
II. Ordination Council Process

A. [Suggested addition] The Minister-Church Relations Committee strongly encourages that the requesting church wait for the ordination council to complete its work before deciding the date for the candidate’s ordination service. Committee members welcome the church’s invitation to represent the association in the service.

B. [Renumber] The process begins when the association receives the written request of the ordaining church to convene an ordination examining council. (In order to protect the integrity of the ordination process, it is important that the requesting church not make its final decision on whether to proceed with ordaining the candidate nor schedule an ordination service until the church has received the recommendation of the ordination council.)

C. [Renumber] As referenced in Section III of these guidelines, the candidate shall furnish a brief, written autobiography and theological credo to the association (i.e., about five pages each). The association shall forward these to the chairperson (or acting chairperson) of the Minister-Church Relations Committee.

D. [Renumber] The chairperson will forward the candidate’s documents to an ordination preparation mentor (see Section IV.) to review the documents for completeness and clarity and to communicate any issues to the candidate for possible revision. When the mentor approves the candidate’s documents, the association shall forward them to the members of the Minister-Church Relations Committee.

E. [Renumber] After the association has forwarded the candidate’s written autobiography and theological credo, the chairperson or acting chairperson of the Minister-Church Relations Committee will arrange a time and place to convene the ordination council in conjunction with the committee’s members, the ordaining church’s representatives, and the candidate, scheduling about two hours for the council.

F. [Renumber] The ordination council meets to interview the candidate and make a recommendation to the ordaining church. [Suggested addition] The ordination council reserves the right to conduct a portion of the examination interview with guests present and another portion with the candidate alone before it meets in executive session to make its decision. Then the church determines whether to proceed with ordaining the candidate.

III. Candidate’s Documents

A. Brief biographical sketch (about five pages) including:
   1. Religious development, especially conversion and call to ministry
   2. Education, training, and ministry plans
   3. Family background
   4. Relevant experience (secular and sacred)
   5. Criminal record, if any
   6. Other items of importance
B. Brief theological credo (about five pages) including sections concerning one’s theology of:
1. Revelation
2. God
3. Person and work of Jesus Christ
4. Person and work of the Holy Spirit
5. The Church
6. Evangelism and missions
7. Eschatology
8. Specific Baptist values and their role in one’s faith and practice

IV. Ordination Council Structure and Protocol
A. Ordination council composition and structure
1. The council shall not convene with fewer than seven persons to examine the candidate (see Section I.).
2. The Minister-Church Relations Committee chairperson will secure three officers—a moderator, a secretary, and a mentor—for each ordination council.
   a. The moderator shall convene the ordination examination council and facilitate its proceedings. Specific responsibilities include:
      (1) To make sure questions asked of the candidate are appropriate and clear (the moderator may ask questions of the candidate or any other participant, though his/her primary function is to oversee the proceedings)
      (2) To make sure the proceedings stay focused and do not degenerate into a debate or teaching/preaching session
      (3) To initiate any necessary breaks in the council session
      (4) To introduce the candidate and open the examination time
      (5) To call for a vote to move to Executive Session
      (6) To oversee the Executive Session
      (7) To announce the decision of the council to the candidate
      (8) To call for a vote for adjournment, make closing announcements, close in prayer, and dismiss the council
   b. The secretary shall keep a record of the council proceedings. Specific responsibilities include:
      (1) To make a roster of council members and guests
      (2) To keep minutes of the council proceedings
      (3) To get the Certificate of Ordination signed and delivered to the candidate
      (4) To provide an official record of the council proceedings to the association for its files, including a copy of the official request of the ordaining church, minutes of the proceedings, and copies of the candidate’s documents, and

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to distribute complete sets of the same to the candidate and
the ordaining church

c. The ordination preparation mentor shall assure the preparedness of
the candidate for the ordination examining council.

(1) The mentor will proofread the candidate’s documents and
assist by recommending clarifications (see Section II.).
The candidate will decide whether to make recommended
changes, if any. However, the process can only proceed
with the mentor’s approval of the candidate’s documents.

(2) The mentor may also assist with other duties, pending the
outcome of the ordination council (see Section V.).

V. Ordination Council Meeting Protocol

A. The chairperson schedules the ordination council.

B. When opening the council, the moderator:

1. Calls the council to order and opens with prayer
2. Reads the request of the church and the council’s purpose (see Section I.)
3. Calls for all examining council members present to introduce themselves
(name and position/function)
4. Calls on the pastor or other representative of the ordaining church to
introduce the candidate.

C. Examination of the candidate

1. The examination includes both hearing the candidate’s autobiography and
questioning or affirming the candidate on various points of theology (the
moderator will usually devote more of the examination time to the
candidate’s theology)

2. The moderator:

a. Invites the candidate to tell his/her story (autobiography)
b. Calls for questions

(1) Those who want to ask questions signal to and await
recognition from the moderator
(2) Questions may be asked in any order

c. Areas for possible examination may include, and are not limited to:

(1) Subjects included in the autobiography and theological
credo
(2) Areas of interest, intentions for Christian service, and
ministry placement
(3) Potential growth of the candidate and of those the candidate
will serve
(4) Understanding of and outlook on stewardship and
cooperation
(5) Understanding of and outlook on evangelism and outreach
(6) Understanding of and outlook on missions

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(7) Understanding of and outlook on ministries
(8) Matters related to church growth and development
(9) Caring for the congregation
(10) Understanding of ways to deal with conflict in ministry settings
(11) Understanding of church polity, management, and leadership style
(12) Distinctive Baptist values and practices
(13) Personal and spiritual disciplines and family life and health
(14) This list gives general guidance and should not restrict the range of the council’s interests and concerns

d. At the appropriate time, the moderator calls for a vote to move into executive session and asks the candidate and any guests to go into another room an executive session to continue the examination interview with the candidate alone and, after that, to allow the ordination council to make its determination in private.

D. Deliberation and decision take place in executive session
1. Minister-Church Relations Committee members and others invited by the moderator may participate in the council’s deliberation. (In addition to the candidate, the requesting church’s members and any other guests are usually excused from the council’s deliberation.)
2. The council has the following decision options:
   a. To recommend that the ordaining church proceed with ordaining the candidate
   b. To recommend that the requesting church delay ordination to allow the candidate further study to address any area(s) of doctrinal weakness or error
      (1) The council should clearly state any such area(s) of concern
      (2) The council shall clearly state whether it is making a conditional recommendation or whether it would like to examine the candidate again after the candidate completes the recommended study
      (3) The council should identify or request that the ordaining church identify a mentor to assist the candidate in the specified area(s)
      (4) The mentor shall notify the association and the Minister-Church Relations Committee chairperson when the candidate completes the recommended study(s), and any recommended study(s) should be completed within one year of the ordination council that recommended them

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c. To recommend that the ordaining church not proceed with ordaining the candidate at this time

3. If appropriate, the moderator circulates an Ordination Certificate for all participants to sign

E. Concluding the ordination council
1. After the candidate and other guests return to the council room, the moderator reads, or ask the secretary to read, the council’s recommendation.
2. The moderator:
   a. Invites any concluding comments from the candidate or the ordaining church’s representatives and any announcements
   b. Calls for laying hands on the candidate and prays, or invites another to pray, for the candidate
   c. Calls for a vote to adjourn and adjourns the council

VI. Ordination of Persons Ordained in Other Denominations and Formerly Ordained Persons
A. A member church may request an ordination examining council on behalf of a minister or other member of that church ordained to the Gospel ministry through a denomination or congregation whose practices, beliefs, and/or policies appear very different from those generally held by Dover churches and the larger Baptist groups with which they cooperate.

B. A member church may request an ordination examining council on behalf of a minister or other member of that church whose ordaining church revoked its ordination of that person, provided that the requesting church provides the association a written statement from the revoking church supporting the possible reinstatement of the candidate as an ordained minister.

—Adopted October 12, 2010 with proposed revisions for adoption, JAN 14, 2014
Moderator Wayne Smith (Cool Spring) called the meeting to order. Deacon Alvin Williams, Executive Committee Member from Little Elam Baptist Church, read from John 3:1-17. On behalf of Pastor Frank Long, Deacon Williams welcomed the association to hold its Annual Meeting at Little Elam on Sunday, October 27. Then he led in prayer.

Smith invited new staff members, new Executive Committee members, and guests to introduce themselves. Michael Holmes introduced Jay Hurley, the new pastor of Samaria Baptist Church.

Smith called for the collection of registration cards. After that, Smith asked for any corrections or additions to the minutes. Hearing none, the minutes were approved as written.

Neither the Moderator, Vice Moderator, nor Clerk offered any reports. Steve Allsbrook, Director of Missions, presented the Treasurer’s report for the second quarter of FY 2013 (attached). Allsbrook expressed appreciation for the faithful and generous support of the churches and asked Executive Committee Members express that gratitude to their respective churches. He reminded members that questions regarding finances may be directed to either the Finance Committee or him.

Staff members made their reports. Sandy Weakley thanked Dover for her study leave. The October issue of “The Dover Diary” includes an article she wrote about her time away. Sandy reported that 33 secretaries attended the Dover Church Secretaries Luncheon in August. She noted that the Baptist Ministry Assistants of Virginia will hold their meeting at Dover in September.

Sue Hall reported she has received 36 ACP reports (Annual Church Profiles). Sue hopes to receive ACP reports from every Dover church by the end of the month.

Claude Evans, Associate for Ministry to Church Leaders, gave his report (attached). He reported that he has completed his first year on the Dover staff team. Claude described getting acquainted with the churches and ministers across the association as a wonderful experience.

Bill Corey will complete his first year as Associate for Ministry to Church Leaders on November 1. Bill gave his report (attached) and thanked Dover for allowing him to use the closing years of his ministry serving the association.

Bill Alphin, Associate for Church Development, made his report. Highlights included participation by Dover Baptists in the Central Virginia Baptist Ministries Leadership Development Conference on September 23. He noted that Shalom Baptist Church had 12 members present, the most from any church. Bill also reported that 23 pastors participate in the Pastor’s Church Health Network that Bill leads for Dover.

Associate for Missions Sam Duenckel reported the successes of the recent Operation Inasmuch Days held by Colosse Baptist Church (25 projects) and Parham Road Baptist Church (9 projects). Sample projects included sewing pillowcases for a hospital pediatric center, cutting and delivering firewood to homes, prayer walking in local neighborhoods, and ministering at area laundromats. “The Dover Diary” will feature an article about Operation Inasmuch in November, and Dover will host an Operation Inasmuch training event for church leaders on October 26. All Dover churches are encouraged to participate in the Operation Inasmuch Virginia simultaneous ministry emphasis during the five Saturdays between September 13 and October 11, 2014.
In his report Steve Allsbrook referred members to announcements in the printed agenda. Steve added that Middle District Baptist Association will host professor and author Dr. David Brubaker, speaking on dealing with change and conflict in churches, at Winfree Memorial Baptist Church on October 17. Among other announcements, Steve reported that Dover will host a Village Bank seminar on the Affordable Healthcare Act and small business. New Highland Baptist Church is conducting a church-wide *Experiencing God* study. He also noted that Emmaus Baptist Church has had two successful “Boots for Jesus” campaigns, raising more than $10,000 per year for the past two years and reaching a financial goal to create a much-needed financial reserve. Steve announced a new evangelistic campaign offered by the The Billy Graham Evangelistic Association in conjunction with Billy Graham’s 95th birthday in November. Steve asked that Dover Baptists continue to pray for Richmond Baptist Association.

**Administrative Services Committee Reports**

- Audit Committee Chair Margie Elliott (Colosse) reported that the association has completed an outside review of Dover’s FY2012 financial records. The association got an excellent report (attached), and the staff has addressed the recommendations included in the report.
- Constitution Committee Chair Bob Lee (New Highland) reported that, upon a review of Dover’s Constitution and Bylaws, the Constitution Committee believes Dover’s governing documents are adequate, especially in regard to membership issues such as those that Richmond Baptist Association now faces. The Committee expects to recommend some changes, mostly corrections or minor changes, in 2014.
- Reporting for the Minister-Church Relations Committee, Steve Allsbrook stated that applications for membership in Dover are automatically referred to the Minister-Church Relations Committee.
- Nominations Committee Chair Kistie Patch (Hunton) reported the name of Carolyn Hollins (New Bethesda) was inadvertently omitted from the list of Officers and Leaders and should be added when the Executive Committee considers the nominations later in this meeting.
- Reporting for the Properties Committee, Steve Allsbrook informed members of the committee’s recent work. The works includes the recent replacement of a major component of one of the Dover Center’s six heat pumps. The association’s sign has been refinshed and new, more efficient lighting installed in it. A situation involving a non-functioning sprinkler system in a portion of the Dover Center has finally been resolved with Hanover County, resulting in removing the system. The Properties Committee has determined the entire Dover Center roof will have to be replaced and is securing bids. Allsbrook expressed appreciation for the extra hours that Properties Committee members have given to these various needs.

**Mission Performance Service Reports**

- Reporting for Dover’s Woman’s Missionary Union, June Wikowsky (North Run) announced DWMU will hold a missions event for children and youth on October 26 at North Run Baptist Church.
Mission Development Council Reports

- Reporting for the Partnership Missions Council, Steve Allsbrook told of news from Pastor Marko Grozdanov in Macedonia. The church baptized five on Sunday. It needs more trained leaders. The basement of a second site has been finished, and the church has started work on the ground level which it cannot complete until it has more money. The current church building will be renovated once the congregation completes work on the second site. A member of the church heads Operation Christmas Child in Macedonia. The church asks for our prayers and gives thanks for our gifts. Corinth and Ridge Baptist Churches are planning trips to Macedonia in 2014. Steve asked that we also keep praying for Baltimore Baptist Association, its churches, and their leaders.

Other Reports

- Central Virginia Raceway Ministries team member Charles Ward (Pamunkey Indian) thanked Dover Baptists for the cookies they donated, the volunteers, other help they gave, and for their prayers. CVRM had a new location for the fall race that helped the ministry connect with more people.
- Steve Allsbrook reported that the administrative team of Dover’s Pruett Fund for Church Leadership has approved an application from Earl Kirby of Mount Pleasant Baptist Church. Earl will receive a grant of $510 to help pay for classes through The John Leland Center for Theological Studies.

Business Session

Clerk Sandra Waggy (Cool Spring) reported the presence of 32 Executive Committee members from 20 churches, exceeding the requirement of members from at least 15 churches for a quorum. She also reported the presence of nine others for a total attendance of 41. The Executive Committee had no unfinished business to consider.

New Business

i. Nominations Committee Chair Kistie Patch presented a recommendation from the Nominations Committee that Dover elect its officers and leaders for 2013-2014 (included in the Executive Committee mailing packet and attached), with the addition of Carolyn Hollins (New Bethesda) as a member of the Nominations Committee. The Executive Committee approved the recommendation.

ii. Finance Committee Chair Wayne Gray (Northside) presented a recommendation from the Finance Committee that the Executive Committee endorse the proposed 2014 budget and forward it to the association for consideration at the Annual Meeting. The Executive Committee also approved this recommendation.

iii. Finance Committee Chair Wayne Gray (Northside) presented a recommendation from the Finance Committee that the Executive Committee authorize the transfer of $10,000 from the General Fund to the Office Equipment Reserve to pay for computers and software that must be replaced starting this fall. The Executive Committee approved the recommendation.
Announcements

Wayne Smith called attention to the announcements printed in the agenda. In addition, members made the following announcements:

• Beulah will have a fish fry on October 13 at 4:00 p.m.
• A member of Beulah gave one of her kidneys to her daughter. Both are doing well.
• Charles Ward, who serves as President of the Virginia Baptist Pastors Conference, reported the annual conference will be held on November 11 in Fredericksburg.
• Sue Hall celebrated 32 years of service on October 1, 2013. Sue began her career as a volunteer at Dover.
• Steve Allsbrook noted this is Wayne Smith’s last Executive Committee Meeting as Moderator and thanked Wayne for his service. Beth Ward will begin her service as Moderator at the January 2014 Executive Committee Meeting.

Moderator Smith led a closing prayer. He adjourned the meeting at 8:30 p.m.

Respectfully submitted.

Sandra Waggy, Clerk
Little Elam’s Robert Washington Young Choir Ensemble provided a hymn medley prior to the meeting.

Moderator, Wayne Smith (Cool Spring) called the meeting to order at 4:00 p.m. Pastor Jay Hurley (Samaria) quoted one of his favorite scriptures, Isaiah 40:27-31 in the King James Version, and led in prayer. Program Committee Chairman Virginia Wermuth (Poplar Springs) moved that we adopt the program as printed (attached), and the motion carried.

DeVondus Booker, Deacon Chairman at Little Elam, welcomed Dover Baptists on behalf of Pastor Frank Long (absent, recovering from surgery) and the church’s members. Steve Allsbrook, Director of Missions, recognized Jay Hurley as being a new minister in Dover. Allsbrook welcomed Walter McIntyre, a friend of Dover Baptists who serves on the staff of the Baptist Convention of Ontario and Quebec. Pastor Deborah Sams (First Baptist, Manakin) introduced herself and others from First Baptist, Manakin, “a daughter of Dover Baptist Church.” Mike Robinson, Director of Missions for the Richmond Baptist Association, congratulated Dover Baptists on their 230th anniversary and expressed gratitude for Dover’s prayers and support during this past year. Lonnie Brawley (Hermon Association) shared Hermon is hosting nine pastors from Kenya and introduced his guest, a Kenyan pastor who brought greetings from Kenyan Baptists and expressed gratitude for the Baptist missionaries who led his grandfather to Christ. The Kenyan pastor told how his grandfather had led his mother to Christ who, in turn, led him to Christ.

Pam Cross (Northside), Dover’s Music Director, led the congregation in singing “This Is the Day” and “I Love to Tell the Story.”

Business Session

Pat Bragg (Kentwood Heights), Personnel Committee member, and Steve Allsbrook recognized three Dover staff members. Peggy Etheridge, Ministry Assistant, has received her Ministry Assistant Certification. Sam Duenckel, Associate for Missions, completed five years of service with Dover, and Bragg presented him with a gift from the association. Executive Assistant Sandy Weakley completed fifteen years of service. Dover had given her study leave during the year, and Bragg presented a gift recognizing her years of service.

Clerk Sandra Waggy (Cool Spring) reported the presence of a quorum of messengers from at least 20 churches. Seventy-eight messengers from 31 churches and 55 other persons registered, making a total of 133 present.

Finance Committee Chairman Wayne Gray (Northside) presented the 2014 Budget recommendation from the Finance Committee (see the Book of Reports, 61-64) with the endorsement of Dover’s Executive Committee. Gray noted that most of the income for Dover Association is from gifts from Dover churches and thanked the churches for their faithful stewardship. Messengers adopted the budget as presented.

Vance Shearin (New Highland) presented Earl Kirby (Mount Pleasant) with a $510 scholarship check from the Pruett Fund for Church Leadership for continuing his education at The John Leland Center for Theological Studies (see the Book of Reports, 18). Pastor Barbara Filling (Mount Pleasant) shared in the presentation.

Charmaine Dockett, National Church Group Senior Account Agent, announced a gift to Dover Baptist Association from the Brotherhood Mutual Insurance Partnership Program. She
shared information about the partnership program and presented Dover a check for $19,837.00.

In unscheduled reports and business, Nominations Chair Kistie Patch (Hunton) moved that Dover correct the Nominations report (see the Book of Reports, 17) to show Joey Meador (Poplar Springs) as Youth Committee Chair. Messengers approved this recommendation.

Darlene Slater Herod (North Run) introduced Fred Anderson, Executive Director, Virginia Baptist Historical Society and the Center for Baptist Heritage and Studies. Anderson spoke on “free indeed!: Looking at our past in order to understand our present and future” [sic]. His presentation called attention to the 150th anniversary of the Emancipation Proclamation, told the story of Virginia Baptists—including many Dover Baptists—in the years before and after that time, and highlighted the starting of churches by former slaves in the years immediately following the Emancipation and the American Civil War.

Jerry Stewart (Tsena Commocko) led the closing prayer and returned thanks for the dinner. Little Elam provided a wonderful fellowship meal.

Evening Session

Jeffrey Farrier, pianist from Shalom provided special music. Moderator Wayne Smith, convened the evening session at 6:45 p.m. Walter McIntyre brought greetings from the Baptist Convention of Ontario and Quebec and from Toronto Baptists. Then he led in prayer.

Anita Roy (Colosse) and Pastor Spencer Dillard (Parham Road) shared testimonies of their churches’ Operation Inasmuch Days. Both stressed the importance of training and following the process as keys to their success. Both churches devoted time to inform their congregations of Operation Inasmuch projects on multiple occasions before the day of the event. Colosse held an “Inasmuch Revival.” Each celebrated what had happened at its worship service on the following Sunday.

The Unity Choir of Little Elam provided special music. The choir sang “Peace, Be Still” and “Every Praise.”

Steve Allsbrook presented outgoing moderator, Wayne Smith, a plaque in appreciation of his service as moderator for the 2012-2013 year. After that, Steve asked Dover officers and leaders to stand at the front of the church where Steve led their installation for the 2013-2014 year. Incoming moderator Beth Ward (Pamunkey Indian) was introduced. It was noted that Pastor Steve Smith (Colosse) will serve as Vice Moderator for the coming year.

Pam Cross led the congregation in singing “Oh Happy Day that Fixed My Choice” and “Bound for the Promised Land.”

Steve Allsbrook introduced David Crocker, the founder and Executive Director of Operation Insasmuch. Crocker shared the history of Operation Inasmuch. The first Operation Inasmuch was held in 1995 at the church where Crocker served as pastor. Operation Inasmuch is based on the concept of showing people the love of Christ. It involves doing something for someone that meets their needs with no strings attached. Citing the experience of Moses at the burning bush, Crocker invited everyone to consider what God wants them to do, asking, “What do you have in your hand?”

Moderator Smith introduced Beth Ward as the 2013-2014 Moderator and gave her the gavel. Beth Ward began her duties by leading the benediction and adjourning the meeting.

Respectfully submitted

Sandra Waggy, Clerk